



AEROMART

NAGOYA - JAPAN

Participants Guide

September 26th - 28th, 2017

Nagoya Chamber of Commerce & Industry

2-10-19, Sakae, Naka-ku,
Nagoya, 460-8422, JAPAN

&

Nagoya Trade & Industry Center

2-6-3, Fukiage, Chikusa-ku,
Nagoya, 464-0856, JAPAN

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EVENT SCHEDULE & AGENDA

Tuesday, September, 26th **AEROMART SUMMIT CONFERENCE** (Nagoya Chamber of Commerce & Industry 2FHall)

01.00pm: Participants Registration
 02.00pm – 03.30pm: "OEMs procurement & supply chain policies" session
 03.30pm – 03.45pm: Break
 03.45pm – 06.00pm: "OEMs procurement & supply chain policies" session

※Simultaneous interpretation (English-Japanese)

Wednesday, September, 27th **B2B MEETINGS** (Nagoya Trade & Industry Center)

07.30am: Welcoming of Participants
 09.00am – 12.30am : One-to-one meetings
 Thematic workshops
12.30pm: Lunch break
 13.30pm – 06.00pm: One-to-one meetings
 Thematic workshops
07.00pm : Gala Dinner

Thursday, September, 28th **B2B MEETINGS** (Nagoya Trade & Industry Center)

08.00am: Welcoming of Participants
 09.00am – 12.30pm : One-to-one meetings
 Thematic workshops
12.30pm: Lunch break
 13.30pm – 05.00pm: One-to-one meetings
 Thematic workshops

	Tuesday, September 26 th	Wednesday, September 27 th	Thursday, September 28 th
Access to Exhibition Hall	02.00pm / 06.00pm	07.30am / 06.00pm	08.00am / 05.00pm
Move-out			05.00pm / 10.00pm

RECEPTION DESK

Upon arrival at the Exhibition Center, all participants must go to the reception desk and collect their participant folders. The participant folder contains the following items :

- Your **Schedule of Meetings**
- Your **Name Badges**
- Your **Official catalog & Floor plan etc**




BOOTH SET-UP

AEROMART NAGOYA offers hard walled booths. We strongly recommend you to bring graphics to customize your space, or order custom-printed wall and fascia panels for a more professional appearance. Noisy machines or sound systems are not allowed. Also ensure that all equipment and graphics you'll bring can actually fit in your booth.

Set up time will be running from **2:00 PM to 6:00 PM on Tuesday, September 26th**. For exhibitors unable to make it on Wednesday, it is recommended to arrive at the venue at **7:30 AM on Wednesday, September 27th** to complete the set up and personalization of their booths.

BOOTH DETAILS

Each wall panel measures **1m (3.3ft) wide and 2.5m (8.2ft) high**. Exhibitors are welcome to bring pop-up stands, rollups and other graphics as long as they fit within the dimensions of the selected booth and do not stick out.

Basic Package 6sqm Booth 3m x 2m (9.84ft x 6.56ft)	Deluxe Package 12 sqm Booth 6m x 2m (19.68ft x 6.56ft)	Premium Package 24 sqm Booth 6m x 4m (19.68ft x 13.12ft)
		
Spot lights 1 Table* with white table cloth 3 Chairs Carpet Fascia Board *(W1500mm x D600mm x H700mm)	Spot lights 2 Tables* with white table cloth 6 Chairs Carpet Fascia Board *(W1500mm x D600mm x H700mm)	Spot lights 1 meeting table - 4 chairs 1 coffee table – 4 chairs 1 reception desk – 1 high chair Carpet – Company signs

In order to customize your space, we strongly recommend you to bring graphics. You must bring necessary materials to hang or paste your graphics (chains, adhesives and so forth). **It is strictly forbidden to drill into the panels.** Your booth is equipped with an electric outlet. You must bring multiple outlets if you're planning to use several devices.

ADDITIONAL FURNITURE

• **Default furniture:**

Our official supplier, « DAIWA Co., Ltd. » offers an entire range of furniture & printed materials. You may trade your default furniture or order additional equipment at your own cost.

• **How to place an order:**

Click this [LINK](#) to review the photos of all available furniture proposed by DAIWA if you need additional equipment. Once you have made your choice, you can order the furniture by sending an e-mail to the contact below with the references of the furniture you need.

■ **Contact:**

DAIWA Co., Ltd. - Mr Kazuma SAKAI
 TEL: +81 52 361 5561 Email: sakai@daiwa-web.co.jp
 URL: <http://www.daiwa-web.co.jp/eng/index.html>

LUNCH

Lunch :

There is **no seated lunch organized by BCI Aerospace**, but there are 2 restaurants at the convention center where you'd be able to have lunch on **September 27th & 28th, 2017**.

Coffee break :

Complimentary hot and cold beverages will be offered to all the participants on **September 27th & 28th, 2017**, from 08.00am to 10.00am and 02.00pm to 04.00pm.

Gala Dinner:

A gala dinner, offered to all the participants, will be held on **September 27th**, in the building of **Nagoya Chamber of Commerce and Industry**(2-10-19, Sakae, Naka-ku, Nagoya, 460-8422, JAPAN)

✂**Free shuttle bus services from exhibition center to Nagoya CCI**

INTERNET

There is **NO** Wi-Fi connection inside the exhibition halls.

WORKSHOPS

If you are leading a workshop the conference room will be fully equipped: projector, screen, microphone...

If you are not planning to bring your own laptop and have other queries, please let us know.

For all your queries and concerns please contact Marianne Bohssein at:

mbohssein@advbe.com or +33 1 4186 4198

SHIPPING

Be sure to have your materials delivered from 07.00am on Tuesday, September 26th, 2017. Any earlier deliveries will not be handled. Send them to the address below and **add the name of the event as well as your company name** on the label:

« **AEROMART NAGOYA** »
Nagoya Trade & Industry Center, 2-6-3, Fukiage, Chikusa-ku,
Nagoya, 464-0856, JAPAN
Information Desk: +81 52 735 2111

Materials and equipment must be picked up by: Thursday, September 28th, 2017 (from 05.00pm)

MOVE-OUT

Exhibitors must have all their materials and equipment cleared from the booths by **05.00pm** on Thursday, September 28th, 2017. **Your materials and equipment must be picked up by your outbound carrier by 06.30pm** on September 28th from the Exhibition Center.

NOTE: You are recommended to attend all your belongings at all times. BCI Aerospace shall not be responsible for any damage caused to your equipment or theft. Any materials or equipment left or unattended **by Friday, September 29th** could be taken to a place the organizer deems appropriate at the participant cost and risk.

FLIGHTS - TRAINS

[FLIGHTS]

Nagoya is connected nationally and internationally to major airlines through **Chubu Centrair International Airport, "Centrair"** (Central Japan International Airport) the closest airport to the conference venue, airport code: NGO

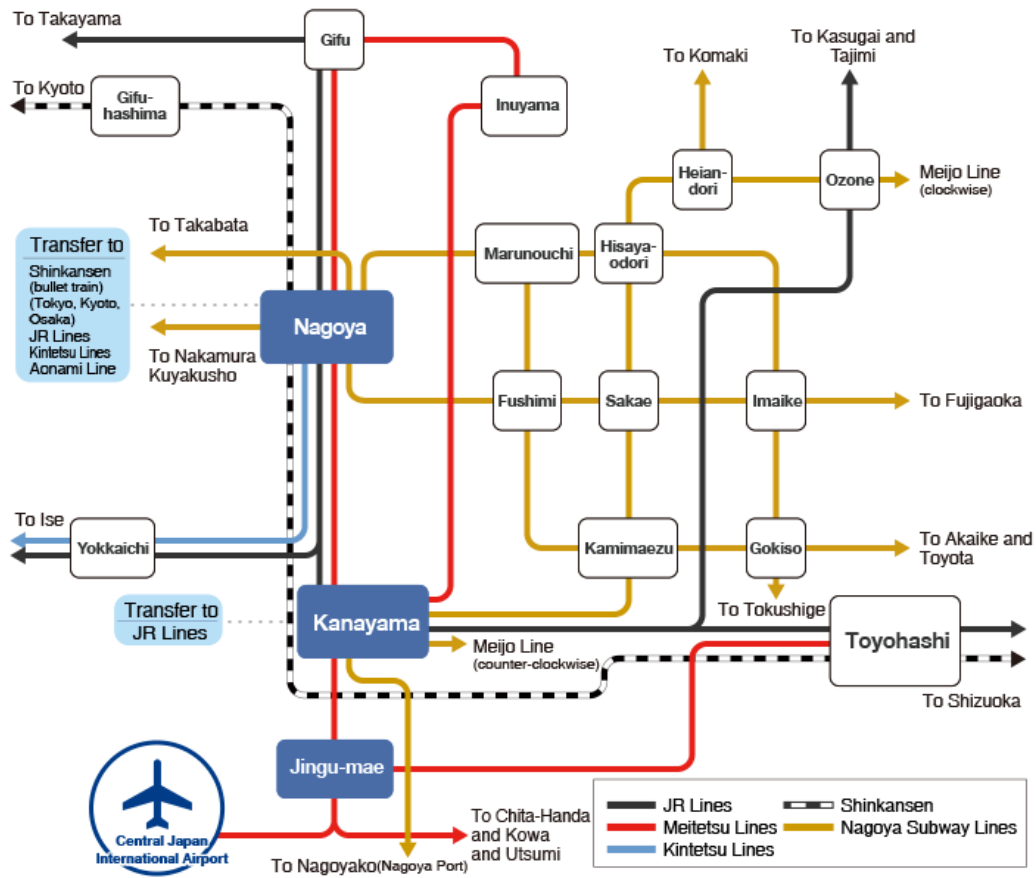
➤ **From Tokyo**

There are 7 flights to (Centrair) every day from Narita International Airport and Haneda Airport.

[TRAINS]

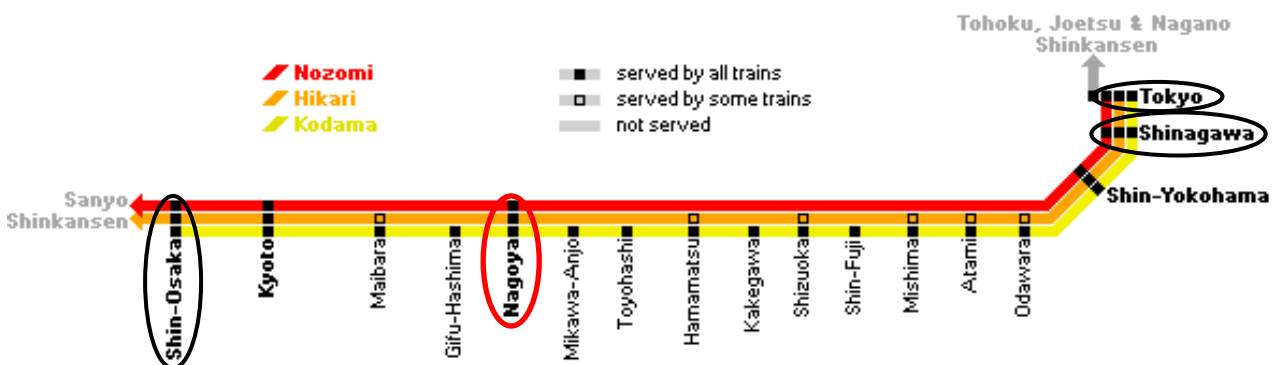
➤ FROM CHUBU CENTRAIR INTERNATIONAL AIRPORT

Central Japan International Airport → Nagoya Station (28min by Meitetsu MU-SKY Limited Express train)



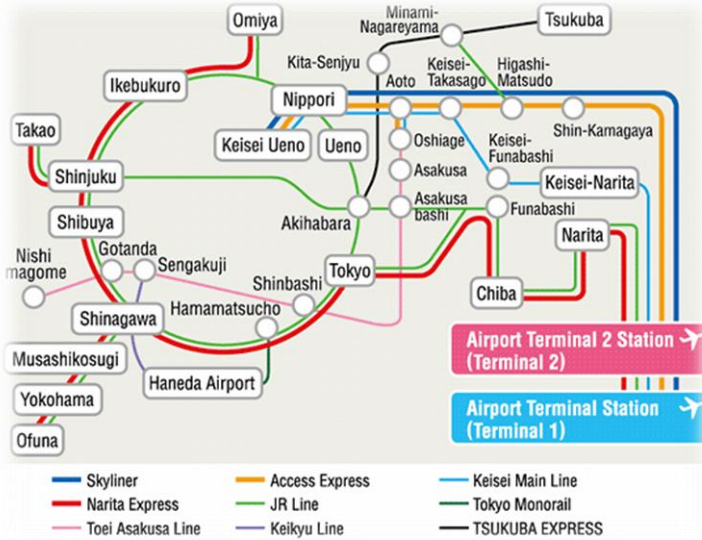
➤ FROM OSAKA & TOKYO

Nagoya is reached by JR Shinkansen "**NOZOMI**" train. Trains offer both non-reserved seats (自由席, jiyūseki) and reserved seats (指定席, shiteiseki) in separate cars, but for peace of mind seats reservations are always recommended. For your information Nagoya from **Tokyo Station** is reached in around 1h45.



➤ **Tokyo Station from Narita International Airport**

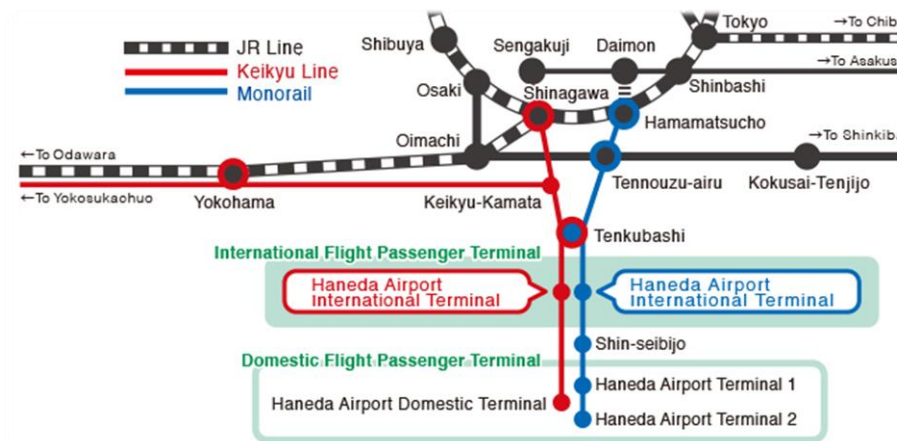
Narita Airport → Tokyo Station (1h30 by *Narita Express*)



Check [TIMETABLE](#)

➤ **Shinagawa Station from Haneda International Airport**

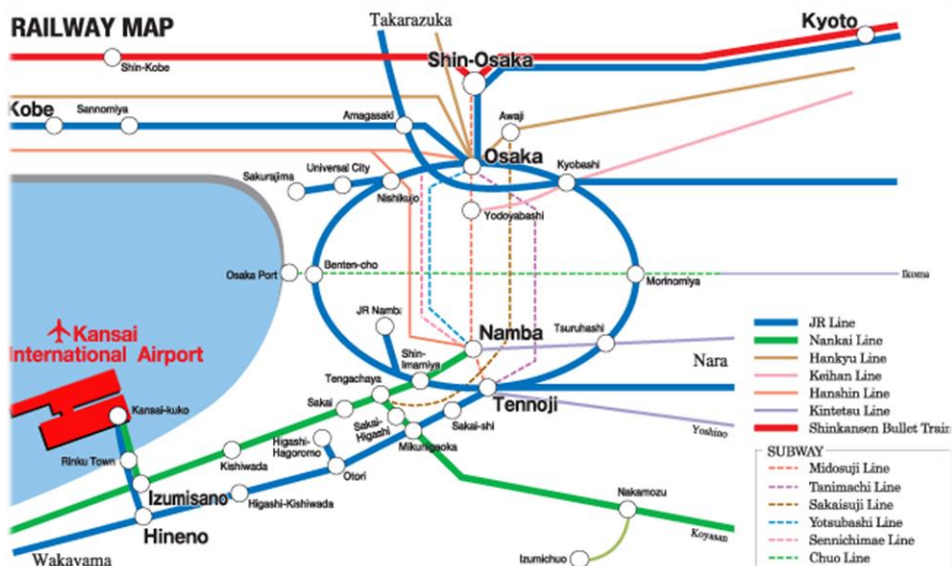
Haneda Airport → Shinagawa Station (15min by *Keikyū Line*)



[WEBSITE](#)
(no timetable available in English)

➤ **Shin-Osaka Station from Kansai International Airport**

Kansai Airport → Shin-Osaka Station (50min by *JR Express Line "HARUKA"*)

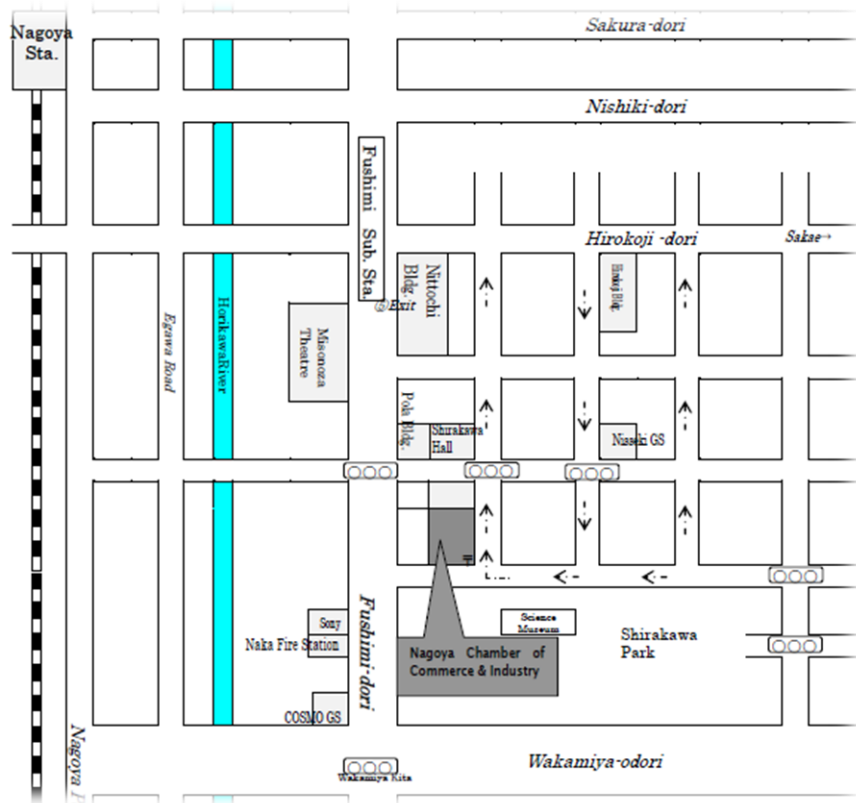


Check [TIMETABLE](#)

ACCESS TO THE VENUE

■ CONFERENCE LOCATION (September, 26th)

- Address → **Nagoya Chamber of Commerce & Industry**, 2-10-19, Sakae, Naka-ku, Nagoya, 460-8422, JAPAN



➤ Metro from Nagoya Station

HIGASHIYAMA line towards FUJIGAOKA. Get off at FUSHIMI station, and take No.5 Exit.
Go straight 4 blocks to south on Fushimi Street, and turn left.
Taxi: 10m by taxi

■ AEROMART NAGOYA CONVENTION LOCATION (September, 27th-28th)

- Address → **Nagoya Trade & Industry Center**, 2-6-3, Fukiage, Chikusa-ku, Nagoya, 464-0856, JAPAN

➤ From Nagoya Station

Take a Metro (SAKURADORI line) towards TOKUSHIGE. Get off at FUKIAGE station, and take No.5 Exit. 5 minutes' walk from FUKIAGE Station.

HOTEL

Please find below a list of hotels for your stay in Nagoya.



NAGOYA KANKO HOTEL

1-19-30, Nishiki, Naka-ku,
Nagoya, Aichi, JAPAN, 460-8608

For reservation, please contact:

Mr. Ishikawa

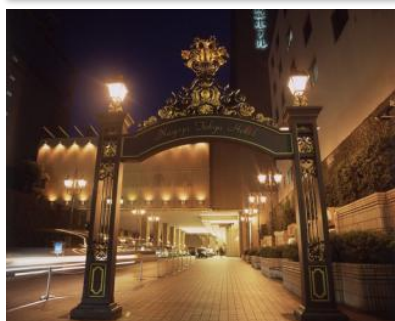
Email: rsv@nagoyakankohotel.co.jp

Please benefit from
reduced rates (**30%**) by
making reservation
before **July 31st 2017**.



HILTON NAGOYA

1-3-3, Sakae, Naka-ku,
Nagoya, Aichi, JAPAN, 460-0008



NAGOYA TOKYU HOTEL

4-6-8, Sakae Naka-ku
Nagoya, Aichi, JAPAN, 460-0008



NAGOYA MARRIOTT ASSOCIA HOTEL

1-1-4 Meieki Nakamura-ku
Nagoya, Aichi, JAPAN, 450-6002